

IORELLO H. LAGUARDIA HIGH SCHOOL OF MUSIC & ART AND PERFORMING ARTS



Kim M. Bruno, Principal

Laura van Keulen, Assistant Principal Data & Technology

CFI Team Minutes Meeting #13: 1-14-10

Present: Moore, Alex; Pace, Annie; Sudduth, Erik; van Keulen, Laura

Materials to Review: minutes from the previous meetings

I. Opening of the CFI Faculty Presentation

- There was discussion about whether we should make the meaning of SMART Goal clear from the outset. We decided to let this information come through during our presentation with Mr. Tatum and display the acronym on a PowerPoint display in the background.
- Mr. Moore will mention that all teachers set goals for students and guide them in improving their skill set.
- We will distribute 2-3 color handouts, which will be produced on Ms. van Keulen's personal printer.

II. Presentation with Students, Mr. Tatum, and Mr. Moore

- Mr. Moore will ask Mr. Tatum the following questions about his lesson: How are the goals measurable? How is it ambitious? How does it challenge students? How are the expectations realistic? How is it time-bound?
- We will thank Mr. Tatum for explaining his thinking and sharing his excellent teaching strategies with us.
- The focus of the Tatum-Moore segment should be on *Mr. Tatum* articulating and explaining what his SMART goal is, how it meets the SMART criteria, and why crafting an objective with these characteristics benefits his students.

III. Technology and Cross-curricular

- We should touch on the Quality Review rubric when reviewing technology and the Web site.
- The note taking and vocabulary presentations are necessary and part of our official CFI responsibilities. They should be engaging and brief, however.
- One way to explain how cross-curricular work relates to a teacher's SMART Goal is to explain that "all of us have an interdisciplinary growth opportunity. We can empower teachers to make individual decisions about students. Using this shared language allows us to have conversations about interdisciplinary work."
- Mr. Sudduth and another teacher will model a conversation linking a goal from one class to another. We will model this at the meeting and then do it again in June. Individualized goals should still relate to departmental goals.

IV. After the Meeting

- Make a reading available to teachers for the March faculty meetings. This passage could be linked to online. It could also be presented during the March meeting.

- We will post video footage of our faculty presentation performance on the Program Office Web site.
- We will work toward releasing *The Scholastic Guide* when possible.